

## **CSPA-NYS October E-ler**

### **From the President**

Hello CSPA-NYS members!

I hope this E-ler finds you settled back into campus post-conference, and enjoying the beautiful New York State fall weather!

As the 2007 – 2008 Executive Board began their term at the state conference in Albany, we identified several areas where we will focus our efforts in order to complete the 2005 – 2008 Strategic Plan. We will also be working to position ourselves to move into our strategic planning process for 2008 – 2011, which will be coordinated by Peter Fagan. Some of the areas where we will focus our efforts are:

- Create an action plan that utilizes our website in promoting professional development and scholarship.
- Develop collaborative relationships with other organizations for co-sponsorship of program opportunities.
- Implement the Professional Development Plan created in the 2006 – 2007 board year.
- Develop a membership plan for recruitment and renewal, with the goal being 350 members total state-wide.
- Reinstate the annual membership survey, further examining the needs and interests of the current membership.

Each of these goals have associated action steps, which have been assigned to a member of the executive board. Board members will bring the proposed budgets for their area of responsibility to the next board meeting on November 16, 2007, for consideration. We are excited to continue to share our progress with you throughout the year, and will be reaching out to you, our members, for involvement and feedback, as well as with initiatives and ideas to serve the needs of our fellow New York State Higher Education professionals.

If you have an interest in assisting with any of these goals, thoughts on where you would like to see CSPA devoting time and energy, or ideas concerning how we can best serve you, I encourage you to contact me at [ebalcom@utica.edu](mailto:ebalcom@utica.edu).

In the November e-ler, expect an update on the above stated goals, as well as to hear more information from the 2008 Conference Team!

Best wishes,

Emily Balcom  
President, College Student Personnel Association  
Director of Residence Life, Utica College

## Albany 2007 Conference Wrap up

The Annual CSPA Conference was held in Albany, NY, October 7 – 9, 2007. Just over 100 attendees had the opportunity to listen to a wide variety of speakers, including Dr. Nancy Evans, Dr. Vasti Torres, and Dr. Debra Rowe. We had 30 New York State presenters during our regular programming sessions, as well as an excellent Graduate Student and New Professional Pre-conference that featured Robin Diana and Dr. Stephen Birchak as keynote speakers. This year's Silent Auction raised \$257.00 for Equinox, Inc., of Albany.

This year's conference committee was headed by Michael Fogarty and Peter Smith. The association thanks them, as well as their entire conference committee, for all of their hard work and dedication creating an excellent professional development opportunity for Higher Education professionals from across the state.

Our annual awards were also presented at the conference. This year's awards winners are:

ACPA Diamond Honorees – John Bradac, Ithaca College

Crystal Circle Inductee – Robin Diana, Team Works

Outstanding Contribution to the Profession – Dr. Richard Herdlein, Buffalo State College

Distinguished Service to Higher Education – Dr. Debra Rowe, Partnership for Education for Sustainable Development

Dr. Daniel Bratton Award for Outstanding Service to the Association – Robin Diana, Team Works

We would also like to congratulate Christopher Hockey of SUNY Oswego on being named the CSPA Showcase Award winner for his presentation, "Understanding, Connecting With and Servicing Your Transfer Students." His presentation will be forwarded for consideration for a program session slot at the national conference in Atlanta.

If you attended the conference in Albany, you received an email asking you to complete the conference evaluation. Please provide your feedback by November 2<sup>nd</sup>, as this is invaluable to the 2008 conference committee as they begin planning for Rochester. By completing the evaluation, you will also be entered in a drawing to win a one year ACPA general membership, generously donated to CSPA by the national office.

## 2008 Conference Committee Volunteers Sought

Did you miss this year's conference or the 2008 Planning Committee meeting? If so, there is still time to join the 2008 conference planning committee. From logistics to special events and programming to professional development, we could use your help.

If you are interested or have additional questions, please contact Peter Smith at [psmith@urh.buffalo.edu](mailto:psmith@urh.buffalo.edu) by Wednesday, October 31, 2007. The first conference planning meeting is set for Friday, November 9, 2007, at Ithaca College.

Come help us plan the 40th Anniversary celebration of our ACPA charter!

## Western New York Student Leadership Conference

The WNY Student Leadership Conference is now accepting Educational Session proposals for the conference, to be held Saturday, February 23, 2008 at the University at Buffalo. This annual leadership conference is open to university and college students in the Western New York area and is a combined effort of several Universities and Colleges. The conference theme "Transforming Ourselves, Our Organizations, and Our Communities" represents the foundational framework of the conference based on the Social Change Model of

Leadership. The goals of this conference are to bring students together in a manner that inspires and prepares them to make a difference in their community.

Website and online submission will be available shortly in the next few weeks – at this time, they are accepting program proposals through the accepted Program Proposal Form. The deadline for program submissions is December 1, 2007.

If you have any questions about the submission process or the conference, please contact Amy Wilson, Associate Director, Center for Student Leadership & Community Engagement, University at Buffalo at [abwilson@buffalo.edu](mailto:abwilson@buffalo.edu).

The WNY Student Leadership Conference is supported through the efforts of Alfred University, Buffalo State College, Canisius College, D'Youville College, SUNY Fredonia, Niagara University, Medaille College, and the University at Buffalo.

### Advertised Vacancies

The following positions have been sent to us to be shared with our membership. If you have a position that you would like posted, please pass them along and they will be posted in the next e-let.

#### **State University of New York at Oswego Assistant Dean of Students for Judicial Affairs Search Re-opened**

The Assistant Dean of Students for Judicial Affairs is a full-time, 12-month position and reports to the Associate Vice President and Dean for Student Affairs. The Assistant Dean will:

- coordinate the College judicial system including due process disciplinary hearings and associated record keeping, reports, and scheduling, compliance with and enforcement of AOD program and other judicial referrals, and administer the appeal process;
- select, train, and supervise conduct boards, administrative hearing officers, and board of judicial advisors;
- provide education and training to various community populations as required, including but not limited to residence hall staff, faculty and administrators, and other community stakeholders, regarding the judicial system, its uses and limitations consistent with the educational goals and philosophy of the institution;
- contribute to policy development and professional development regarding student conduct, related laws and community development;
- assure compliance with Federal and State mandates.

The Assistant Dean works collaboratively with all campus and community stakeholders towards achieving specific student learning outcomes through various forms of dispute resolution.

#### Qualifications:

##### Required:

- Masters Degree and three years professional experience in a higher education institution;
- Experience in coordinating a college student judicial process, including investigation, notification, and due process disciplinary hearings;
- Ability to establish rapport with students and parents;
- Excellent writing and oral presentation skills, organizational skills, and experience as a facilitator;
- Familiarity with student conduct related laws and policy development.

##### Desired:

- Familiarity with student learning outcomes strategies;
- Experience in policy and procedure development in collaborative settings with professional staff and faculty;
- Demonstrated knowledge of FERPA and Clery Act;
- Understanding of mediation, restorative justice and alternative dispute resolution.

Start Date: January 2008

Salary: Commensurate with experience; excellent New York State employee benefits

Submit a letter of application, resume, and names and contact information for three references in electronic form to the link provided at [www.oswego.edu/vacancies](http://www.oswego.edu/vacancies). Review of credentials will begin on October 29, 2007, and will continue until the position is filled.

SUNY Oswego is an Affirmative Action Employer

## **Utica College**

### **Resident Director – Anticipated Vacancies (2)**

Utica College anticipates two Resident Director position vacancies. The Resident Director is a member of the Residence Life team, and reports to the Director of Residence Life. These are a 12 month, live-in position, which would begin on or after January, 1 2008.

The Resident Director is a full-time professional position in the Office of Residence Life and the Division of Student Affairs. The Resident Director will be responsible for the administrative management of a coeducational freshman residential area, housing at least 200 students. S/he resides in the residence hall to facilitate the personal, social, and educational growth of the students.

Through personal contact, supervision of staff, and hall programming, the RD assists residents in their development to become well-rounded individuals. Though the RD is responsible for a particular residential area of campus, s/he assumes a joint responsibility for the administration and quality of the Residence Life program. The RD is expected to actively participate in department policy and strategic planning and develop collaborative relationships with colleagues. Opportunities exist for professional fellowships in other functional areas of the College after 1 semester of employment.

**Qualifications:** A Master's degree in College Student Development/Higher Education, graduate resident director experience, and experience working with first year student populations in a residence hall setting is strongly preferred. A Bachelor's degree and 1 year of professional or graduate level housing or residence life experience is required. We seek candidates with an understanding of student development theory and its applications in a residence hall environment, a genuine commitment to students' development and well-being, demonstrated multicultural sensitivity, excellent human relations, communication and organizational skills, a strong work ethic, flexibility and the ability to work successfully in a team atmosphere.

Compensation for this 12-month position includes a competitive salary; a furnished, one bedroom apartment including cable TV and Internet access; a residential meal plan for the employee; a benefit package including health coverage, retirement plan, tuition benefits for self, spouse and dependents at Utica College or Syracuse University; generous vacation time; and support for professional development activities.

To apply please submit your cover letter and resume to: Office of Human Resources, Utica College, Drawer 346H, 1600 Burrstone Rd, Utica, NY 13502. Review of applications will begin on November 12, 2007 and will continue until the positions are filled.

AA/EOE